



SEP 16 2014

DIVISION MEMORANDUM

No. 453, s. 2014

ANNOUNCING THE APPROVAL FOR IMPLEMENTATION OF EQUIVALENT RECORDS FORM (ERF) OF DEPED-DIVISION OF CEBU PERSONNEL

To: Assistant Superintendents
Education Supervisors/Coordinators
District Supervisors/OICs/Caretakers
Elementary and Secondary School Heads

1. Attached herewith is the letter of Director Carmela S. Fernan, Director IV, Department of Management, Region VII, Sudlon, Lahug, Cebu City, dated August 29, 2014, relative to the approval for implementation of the Equivalent Records Form (ERF) of the following personnel of this Division, to wit:

Name	School
Jesha T. Preagido	Calumbuyan NHS
Almira F. Mier	Casay NHS
Pamela A. Naraja	Cerdena NHS
Felimon T. Nepomuceno	Compostela NHS
Rosielyn O. Lumabi	Guiwanon NHS
Maria Rhodora Locaylocay	Madridejos NHS
Glorina B. Pepito	Maya NHS
Jude Marie T. Abarquez	Montealegre NHS
Estrella H. Layague	San Remigio NHS
Donna Marie R. Brigoli	Buanoy NHS
Rowena A. Comendador	Carmen NHS
Renan A. Buenaventura	Compostela NHS
Jocelyn B. Alarde	Lambusan NHS
Tita G. Brigoli	Malolos NHS
Joy S. Acuesta	Medellin NHS
Ace S. Beronilla	San Miguel NHS
Romana Dahlia S. Aviso	San Sebastian NHS
Regie D. Gonzaga	Tabunan NHS
Clemencia B. Amarilla	Usmad NHS

2. The aforementioned teachers are directed to submit their pertinent documents for appointment to the Personnel Section of this Division, the soonest time possible.
3. Immediate dissemination of this Memorandum is desired.



ARDEN D. MONISIT, Ed.D.
Schools Division Superintendent

ADM/rng14

Telephone Numbers:

Schools Division Superintendent:	(032) 255-6405	Website: www.depedcebuprovince.com
Asst. Schools Division Superintendent:	(032) 520-3216 loc 104 (Dr. Leah Noveras)	E-mail Add: depedcebuprovince@yahoo.com
	(032) 520-3216 loc 102 or Fax /tel. no. 236-4628	(Mr. Roseller Gelig)
Accounting Section:	(032) 254-2632 (Mrs. Gervacia Sanchez)	
Disbursing Section:	(032) 255-4401 (Ms. Ma. Teresa Peralta)	
Admin/Legal:	(032) 253-7847 (Mr. Jeremy Denampo)	

*malina f -
9/11/14*



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF BUDGET AND MANAGEMENT
REGIONAL OFFICE NO. VII
SUDLON, LAHUG, CEBU CITY
Tel. Nos. 505-4418; 505-7682; 505-7633; 505-5825; 256-1964; Telefax No. 253-9523

August 29, 2014

Dr. Carmelita T. Dulangon
OIC – Office of the Regional Director
DepEd – Region VII
Sudlon, Lahug, Cebu City

Dear Dr. Dulangon :

Based on the regional allocation of the lump sum appropriation of DepEd-RO VII under PAP 200100000, page 92 of R.A. No. 10633 (FY 2014 GAA - Annex B: Details of the Budget, Vol. 2) and the evaluation of the submitted pertinent documents supporting the requests, we hereby approve the implementation of the Equivalent Records Form (ERF) of DepEd-Division of Cebu, as follows:

School	Old Item #	Name	Position - Salary Grade	
			From	To
Calumbuyan NHS	TCH1-510361-2008	Preagido, Jesha T.	T1	T3
Casay NHS	TCH1-519356-1998	Mier, Almira F.	T1	T3
Cerdeña NHS	TCH1-510887-2002	Naraga, Pamela A.	T1	T3
Compostela NHS	TCH1-520637-1998	Nepomuceno, Felimon T.	T1	T3
Guiwanon NHS	TCH1-519070-1998	Lumabi, Rosielyn O.	T1	T2
Madridejos NHS	TCH1-518899-1998	Locaylocay, Maria Rhodora B.	T1	T3
Maya NHS	TCH1-510071-2005	Pepito, Glorina B.	T1	T3
Montealegre NHS	TCH1-511381-2002	Abarquez, Jude Marie T.	T1	T2
San Remigio NHS	TCH2-510068-2010	Layague, Estrella H.	T2	T3

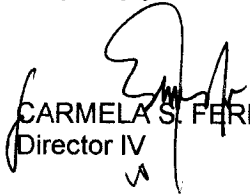
The approval and implementation of the ERFs were duly verified and found to be in accordance with existing DBM/DepEd guidelines.

Attached is the Notice of Organization, Staffing and Compensation Action (NOSCA) No. 0702014-08-050 dated August 29, 2014.

Notwithstanding the NOSCA issued, the adjusted salary grade and rate of the reclassified positions shall be in accordance with National Budget Circular No. 540 dated May 10, 2012.

Please take note that in line with CSC rules and regulations, the reclassification herein approved shall take effect not earlier than the date of appointment to the reclassified position.

Very truly yours,


CARMELA S. FERNAN
Director IV

Cc : The Schools Div. Superintendent
DepEd-Division of Cebu
Cebu City

The Director
CSC Field Office
Cebu City

The Principal:

1. Calumbuyan NHS
2. Casay NHS
3. Cerdeña NHS
4. Compostela NHS
5. Guiwanon NHS
6. Madridejos NHS.
7. Maya NHS
8. Montealegre NHS
9. San Remegio NHS

malon p.
9/29/14



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF BUDGET AND MANAGEMENT
REGIONAL OFFICE NO. VII
SUDLON, LAHUG, CEBU CITY
Tel. Nos. 505-4418; 505-7682; 505-7633; 505-5825; 256-1964; Telefax No. 253-9523

August 29, 2014

Dr. Carmelita T. Dulangon
OIC – Office of the Regional Director
DepEd – Region VII
Sudlon, Lahug, Cebu City

Dear Dr. Dulangon :

Based on the regional allocation of the lump sum appropriation of DepEd-RO VII under PAP 200100000, page 92 of R.A. No. 10633 (FY 2014 GAA - Annex B: Details of the Budget, Vol. 2) and the evaluation of the submitted pertinent documents supporting the requests, we hereby approve the implementation of the Equivalent Records Form (ERF) of DepEd-Division of Cebu, as follows:

School	Old Item #	Name	Position - Salary Grade	
			From	To
Buanoy NHS	TCH1-510510-2004	Brigoli, Donna Marie R.	T1	T3
Carmen NHS	TCH1-522091-1998	Comendador, Rowena A.	T1	T3
Compostela NHS	TCH1-510366-2006	Buenaventura, Renan A.	T1	T3
Lambusan NHS	TCH1-511032-2011	Alarde, Jocelyn B.	T1	T3
Matalos NHS	TCH2-510002-2006	Brigoli, Tita G.	T2	T3
Medellin NHS	TCH1-510569-2007	Acuesta, Joy S.	T1	T3
San Miguel NHS	TCH1-518666-1998	Beronilla, Ace S.	T1	T3
San Sebastian NHS	TCH1-518629-1998	Aviso, Romana Dahlia S.	T1	T2
Tabunan NHS	TCH3-510344-2013	Gonzaga, Rejie D.	T3	HT1
Usmad NHS	TCH1-524184-1998	Amarillo, Clemencia B.	T1	T2

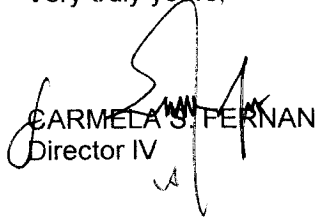
The approval and implementation of the ERFs were duly verified and found to be in accordance with existing DBM/DepEd guidelines.

Attached is the Notice of Organization, Staffing and Compensation Action (NOSCA) No. 0702014-08-039 dated August 29, 2014.

Notwithstanding the NOSCA issued, the adjusted salary grade and rate of the reclassified positions shall be in accordance with National Budget Circular No. 540 dated May 10, 2012.

Please take note that in line with CSC rules and regulations, the reclassification herein approved shall take effect not earlier than the date of appointment to the reclassified position.

Very truly yours,


CARMELA S. PERNAN
Director IV

Cc : The Schools Div. Superintendent
DepEd-Division of Cebu
Cebu City

The Director
CSC Field Office
Cebu City

The Principal:
1. Buanoy NHS
2. Carmen NHS
3. Compostela NHS
4. Lambusan NHS
5. Malolos NHS
6. Medellin NHS.
7. San Miguel NHS
8. San Sebastian NHS
9. Tabunan NHS
10. Usmad NHS